POSITION VACANCY

PUBLIC HEALTH NURSE

$30.00/hour

Monday-Friday (Flexible hours between 8:00 am and 4:30 pm)

19.50 hours/week

Part-time; No Benefits

CLOSING DATE: Applications accepted until position filled

SUMMARY OF POSITION: Under general supervision of the Community Health Nurse, is responsible for assisting with COVID-19 positive case follow-up, mass vaccinations, contact tracing and other COVID-19 related duties. This position will play a key role in prevention and minimizing the spread of COVID-19 throughout our community. Duties include but are not limited to: Advising individuals and families in the prevention of disease and promotes the health and rehabilitation of the ill. Interviewing and instructing cases and contact cases of communicable diseases to promote cure and prevent contagion. Assisting in promoting the development of public health programs in the community.

DESIRABLE KNOWLEDGE AND SKILLS: Ability to evaluate public health services for effectiveness and appropriateness. Knowledge of current clinical nursing science, of causes, control and treatment of communicable diseases and of Bloodborne Pathogen procedures. Knowledge of current recommendations of the Advisory Committee on Immunization Practices (ACIP) for vaccinations of infants, children and adults. Knowledge of ACIP guidelines to determine which immunizations are needed for an individual based on individual demographics and medical history. Ability to administer immunizations to infants, children and adults. Ability to establish and maintain positive working relationships and to communicate effectively with individuals in all age groups, community and state agencies, providers and recipients of community health services.

MINIMUM QUALIFICATIONS: Bachelor’s Degree in Nursing from a program approved by the National League for Nursing (NLN) or Commission on Collegiate Nursing Education (CCNE); Current State of Connecticut License as a Registered Nurse or Licensed Practical Nurse. Valid Connecticut driver’s license.

Applications and job description are available on our website at: www.townofmanchester.org. To apply online, please visit www.townofmanchester.org. The Town reserves the right to limit the number of applications it accepts. No faxed or e-mailed resumes and/or applications will be accepted.

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans, and the disabled.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.

Vacancy No. 2020-043

September 23, 2020