

Job Posting Title: Health Policy Analyst (Program Associate (UCP VII))

The University of Connecticut (UConn), Analytics and Information Management Solutions (AIMS) group (<http://aims.uconn.edu>) is seeking to hire a Health Policy Analyst with a creative mindset to design and develop innovative healthcare solutions to drive change within the healthcare ecosystem. We are looking for passionate analyst to provide programmatic assistance to the State Innovation Model (SIM) Office programs and to support the ongoing efforts to develop efficient processes for project specific goals. This is a State Innovation Model (SIM) grant funded position that is currently scheduled to end on January 31, 2020.

UConn AIMS, working with the State of CT's Office of Health Strategy (OHS), is leading the design, development, and implementation of the Core Data Analytics Solution (CDAS). This is an exciting opportunity to develop innovative solutions utilizing leading-edge technologies as we explore new ways to revolutionize the healthcare experience in the state of Connecticut. We are seeking talented, highly motivated individuals who are eager to learn new technologies, challenge the status quo and make a positive impact for all consumers of healthcare services.

Job duties and responsibilities include but are not limited to:

1. Track a variety of health policy and healthcare solutions at the federal and state level;
2. Assist in the preparation of the SIM annual strategic plan and/or other state annual plans;
3. Serve as a Point of Contact with stakeholders and workgroup members. Develop responses, processes, and protocol for stakeholder related to SIM initiatives;
4. Gather fiscal, programmatic, census or other kinds of data needed from federal, state, and other sources;
5. Assist in the preparation of program objectives and evaluation of program results;
6. Assist with budget development and monitor fiscal performance of SIM funded projects;
7. Serve on task forces, workgroups, and/or committees;
8. Answer general informational questions for the public and prepare information for distribution;
9. Serve as a liaison between program and project and specific organizations;
10. Performs related duties as required.

Minimum Qualifications

1. Master's degree in Public Health, Health Education, Hospital Administration, Public Administration, or other closely related field/discipline.
2. Two (2) to five (5) years of professional work experience in a large multi-dimensional healthcare agency with responsibility for administering health programs.
3. Experience in health policy and research techniques.
4. Ability to work independently and take initiative in resolving problems.
5. Ability to work effectively with collaborating groups.
6. Demonstrated writing skills, including technical writing skills.
7. Experience with SAS/R/Python or similar data query tools.
8. Must be self-motivated and guided and able to work in a startup environment.

Preferred Qualifications

1. Demonstrated experience in research and analysis
2. Good management and organizational skills
3. Experience with large electronic health record (EHR) system, such as EPIC
4. Knowledge of healthcare data sources

APPOINTMENT TERMS: This is a full-time, grant-funded position. The typical work schedule is Monday – Friday, 8:30 am – 4:30 pm. Salary will be commensurate on the successful candidate's experience and training. Work location is at the Hartford campus.

TO APPLY: To apply, please submit an online application that includes a cover letter, a resume and contact information for three (3) professional references, online via UConn Jobs, Staff Positions (www.jobs.uconn.edu). Evaluation of applications will begin immediately. Employment of the successful candidate is contingent upon the successful completion of a pre-employment criminal background check. (Search # 2019633)

This job posting is scheduled to be removed at 11:59 p.m. Eastern time on July 10, 2019.

All employees are subject to adherence to the State Code of Ethics which may be found at <http://www.ct.gov/ethics/site/default.asp>.