

# UConn

Title	Exam Taking Policy 1.08
Policy Owner	Full Faculty
Applies to	All students
Campus Applicability	All campuses
Effective Date	5/23/19
For More Information Contact	Dean's Office
Contact Information	(860) 486-0537
Official Website	<a href="https://nursing.uconn.edu">https://nursing.uconn.edu</a>

## Procedure for Taking an Exam

### REASON FOR POLICY

The University Student Code requires ethical conduct in all aspects of academia students partake in. The School of Nursing has taken action in further defining exam regulations, as new technologies force heightened exam taking scrutiny.

### APPLIES TO

All students

### POLICY STATEMENT

For every quiz or test, students are permitted to only have a writing implement and if needed a plain calculator at their desk. If necessary, plain scratch paper would be provided by the instructor. Additional equipment is permitted at the discretion of the instructor. Students may be asked to present a valid photo ID.

Online or remote delivery course exams are administered in a virtual live or remotely proctored environment. Steps for student authentication are to include presentation of a valid photo ID at the start of the exam. No additional materials or resources are to be used. If student leaves the room for any reason, the test will be collected/submitted as done.

In person testing procedures may include assigned seating. There are to be [no smart watches](#), [no cell phones](#), no hats, hooded sweatshirts, or items in student pockets. Student must be in room at the start of the exam, no entry into the room after the exam has begun and if student leaves the room for any reason, the test will be collected/submitted as done.

For in person quiz/test, all scratch paper must be submitted to the instructor/proctor at the completion of the exam.

### ENFORCEMENT

Violations of this policy may result in appropriate disciplinary measures in accordance with University By-Laws, General Rules of Conduct for All University Employees, applicable collective bargaining agreements, and the University of Connecticut Student Code.

**POLICY HISTORY**

To be reviewed: Annually

Approved by Full Faculty 5/10/2012

Full Faculty revision and approval: 5/7/2018

Full Faculty revision/reaffirm: 5/8/2023