

University of Connecticut School of Nursing

Associate Dean for Academic Affairs, School of Nursing

The University of Connecticut, School of Nursing is seeking applications for an Associate Dean for Academic Affairs. The position will include simultaneous appointment as a full-time, 11-month, tenure eligible Associate/Full Professor. Under the direction of the Dean of the School of Nursing, the Associate Dean will lead, organize, direct, and assure continuous quality improvement of key functional areas and missions related to the School's academic programs. This leadership role entails attention to the statewide, national, and global context within which the School operates programs or has strategic objectives. The Associate Dean drives and facilitates collaboration across sectors of the School and the University, ensuring involvement of community partners and constituents, as appropriate, to promote achievement of the School's academic objectives and to foster program relevancy and improvement. The Associate Dean works in partnership with faculty leaders to achieve a high level of communication, customer-service orientation, and performance standards.

The successful candidate will be directly accountable to the Dean of the School of Nursing and will supervise academic program and track directors, the Director of Simulation, and functions of the Office of Student Services. He/she will provide leadership for achievement of the following objectives: assure that academic programs are designed and implemented to meet needs of the School's constituents; administer policies, budget, and work procedures that produce efficient and effective methods for the achievement of academic objectives; collaborate with SON leaders to create a 'learning culture' that engages students, faculty, and staff in the pursuit of quality, satisfaction, collegueship, and continuous improvement of academic programs and services; assume accountability for development, implementation, and evaluation of program goals and objectives that include fiscal targets, defined outcomes, and student/faculty/staff satisfaction; establish and execute work processes that facilitate efficient and effective methods to achieve and document program goals and School strategic objectives; participate appropriately in the assurance of accountability for effective utilization of all capital, personnel, and revenue resources, including use of integrated data sets for priorities and budget forecasts; oversee academic program operations at the graduate, undergraduate, and certificate levels; participate in strategic planning activities and in personnel decisions, including hiring, evaluation, promotion, and training; coordinate course scheduling and teaching assignments; participate in preparation of data for reports including those for licensure, State approval, accreditation, and self-evaluation; serve as liaison to committees at the University, regional, and national levels, as needed; oversee all sources of financial aid including (but not limited to) federal traineeships, assistantships, and scholarships; oversee identification, selection, and assignment of academic graduate assistants, assuring mentoring and support for their roles.

The Associate Dean for Academic Affairs may participate in teaching, may continue his/her own research/scholarship program, and will serve in the capacity of the Dean in her absence or when so authorized. The role of Associate Dean is a 'management exempt' position.

Minimum Qualifications

- Be a registered nurse;
- Possess a PhD or comparable research degree in nursing or related field;
- Have experience teaching in an institution of higher education, with documented positive student evaluations;
- Have prior administrative experience in an academic setting –e.g. as department head or associate dean;
- Show evidence of research/scholarship commensurate with appointment at the Associate or Full Professor level.

Preferred Qualifications

- Teaching experience across all levels of nursing programs (BS, MS, DNP, PhD)
- Administrative experience with budgets and fiscal management, with accreditation and regulatory body policies and processes, with clinical placements (including contracts, preceptors, time demands, and match of student-to-unit), or with regulatory testimony and report creation
- Substantial and sustained record of published research/scholarship, grant funding, and leadership involvement in the national and international arena

To Apply

Please submit the following items online at: <https://academicjobsonline.org/ajo/jobs>. Include your last name as well as Search # 2017207 in the document title for each document submitted:

Cover letter specifically addressing your credentials relative to the minimum and preferred qualifications listed above

Curriculum vitae

- One-page **teaching statement**
- One-page **research and/or scholarship statement**
- One-page **commitment to diversity statement** (as related to broadening participation, integrating multicultural experiences in instruction and research/scholarship, and pedagogical techniques to meet the needs of diverse learning styles, etc.)
- Additionally, please follow the instructions in Academic Jobs Online to direct **five** reference writers to submit **letters of reference** on your behalf.

Evaluation of applicants will begin immediately and continue until the position is filled. Employment of the successful candidate will be contingent upon satisfactory completion of a pre-employment criminal background check. (Search # 2017207)

Inquiries other than applications can be directed to:

Dr. Stephen Walsh, Recruitment Committee Chair

stephen.walsh@uconn.edu

School of Nursing

University of Connecticut

231 Glenbrook Rd. (U-4026)

Storrs, CT 06269-4026

For more information regarding the School of Nursing please visit the school's website at <http://nursing.uconn.edu/>.

All employees are subject to adherence to the State Code of Ethics which may be found at <http://www.ct.gov/ethics/site/default.asp>.

The University of Connecticut is committed to building and supporting a multicultural and diverse community of students, faculty, and staff. The diversity of students, faculty, and staff continues to increase, as does the number of honors students, valedictorians, and salutatorians who consistently make UConn their top choice. More than 100 research centers and institutes serve the University's teaching, research, diversity, and outreach missions, leading to UConn's ranking as one of the nation's top research universities. UConn's faculty and staff are the critical link to fostering and expanding our vibrant, multicultural, and diverse University community. As an Affirmative Action/Equal Employment Opportunity employer, UConn encourages applications from women, veterans, people with disabilities, and members of traditionally underrepresented populations.

Application Materials Required:

Submit the following items online at this website:

- Cover Letter
- Curriculum Vitae
- Teaching Statement
- Research and scholarship statement
- Commitment to diversity statement
- Five Reference Letters (to be submitted by the reference writers at this site)

And anything else requested in the position description.

Further Info: <http://nursing.uconn.edu/>

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